

Geneseo Central School

Policy for Distributing Information about Community Activities

Dear Community Group Members:

We are very pleased to support you and your programs that involve the children of our community. We are currently working on a specific policy and procedures for the distribution of information in our schools. Our goal is to create a system that helps you but does not burden teachers or alienate students. As we organize our plan we want to provide a basic format for distributing information in the schools. We appreciate your support of the following guidelines.

- *Please include the statement below on all materials.*

This program is not a Geneseo Central School District program. Procedures, supervision, and insurance for children participating in this program are the responsibility of our organization and of the parent. The distribution of this flyer by GCS is for informational purposes and in no way should it be considered that the School District endorses our program and program philosophy. Finally, we recognize that the Geneseo Central School District reserves the right to withhold distribution of these materials.

- **Materials will be distributed that promote participation in student activities. Please no fund raisers.**
- **Materials will be distributed for programs that may include a participation fee if they include information about “scholarship” or funding support sources.**
- **Contact the school secretary for information regarding number of copies needed.**
- **Materials should be delivered to the school secretary.**
- **The flyer can also be e-mailed to the school secretary to be forwarded via e-mail to families who have an e-mail address on file at the school.**

Please do NOT place materials in mailboxes.